

**MILLOM WITHOUT PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
MONDAY 3rd JUNE 2019 IN THE VILLAGE HALL, COMMENCING AT  
07.30PM**

**PRESENT:** Cllr B Wright, Cllr A Calsy, Cllr P Murray, Cllr A Nugent, and Cllr M Kitchingman

**45/19 Election of Chair**

In the absence of both the Chair and the Vice Chair, it was proposed by Cllr Murray and seconded by Cllr Calsy and resolved that Cllr Wright be elected as Chair for the meeting.

Cllr Wright took the chair for the meeting.

**46/19 Apologies:** Cllr D Savage, Cllr J Gray, Cllr I Lockwood, Cllr G Napoletani. County Councillor K Hitchen and PCSO Booth

**47/19 Exclusion of Press and Public**

There were no items on the agenda that would require the exclusion of the press and public.

**48/19 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**49/19 Minutes of the Meeting held on 3rd June 2019.**

The minutes of the meeting held on 3<sup>rd</sup> June 2019 were not approved as not all councillors had received them. The minutes to be presented at the next meeting for approval.

**50/19 Police Liaison Report**

A report had been received and previously circulated. Concerns were expressed re the increase of burglaries targeting elderly persons and councillors were to ask residents to be aware. It was noted that there had been a number of road traffic accidents..

**51/19 PROGRESS REPORTS**

**51/19.1 Fly tipping, Hill Brow**

It was agreed to continue to monitor the situation.

**51/19.2 Hazel Lodge**

The Clerk reported that the enforcement officer had attended the premises and that the structure required planning permission. It was resolved to leave this now in the hands of the Planning Department.

**52/19 PUBLIC PARTICIPATION**

None

**53/19 COUNTY COUNCIL AND DISTRICT COUNCILLORS' REPORTS**

No reports had been received. The Clerk was instructed to write to both Borough Councillors requesting that one be allocated to the Parish for continuity.

**54/19 APPLICATIONS FOR DEVELOPMENT:**

**54/19.1** To examine applications for development and submit observations to the Planning Authority

7/2019/4052 Variation of condition 2 (plans) on planning application 7/2018/4133 (Conversion of an existing barn into a family house with associated landscaping and gardens) – expose existing window openings which were previously below ground level

Beck Bank Farm. Thwaites

The Council did not wish to make any comments on this change.

**54/19.2** To ratify the observations submitted by the Clerk under devolved powers since the last meeting.

None

**54/19.3** To note the decisions of the statutory planning authority with regards to recent applications

None

## **55/19 FINANCIAL RECORDS**

**55/19.1** The following payments were approved:

Copeland BC	Election costs	£ 80.00
L Cooper	Clerk's Salary for additional hours worked	£ 78.78
HMRC	PAYE	£ 19.80

**55/19.2** To note the receipt of payments

None received

### **55/19.3 To receive and note the bank reconciliation statements dated 31 May 2019**

A bank reconciliation had been produced by the Clerk and was checked and verified and signed as correct by Cllr Kitchingman

### **55/19.4 To consider the Budget Comparison Report as at 30 June 2019 and determine action need to address deviations from the budget.**

No actions required

### **55/19.5 Land Licence Agreements**

It was agreed that a policy/protocol be put in place for the management of Land Licence Agreements, The Clerk to draft one out, circulate and present at the next meeting.

### **55/19.6 Confirmation of acceptance of Notice of Exemption**

The Clerk reported that an Acceptance of Notice of Exemption has been received and acknowledged by PKF LittleJohn, that the Parish Council was compliant with all elements of audit.

## **56/19 PARISH MATTERS**

### **56/19.1 Community Plan**

Cllr Nugent reported that the child friendly places was progressing well and was being led by the community who were investigating costs and suggested funding streams.

Cllr Calsy had presented a Terms of Reference for the setting up of a subcommittee for the management of the connecting communities element of the plan around cycle and footpaths. It was agreed to revise the terms of reference and re-issue them.

Cllr Calsy reported that a bramble bash was being held on 11 July along footpaths towards Arnaby.

The Clerk reported that a resident of The Hill had been cutting the verges on the main road and had uncovered a previously unused footpath. The Clerk to seek permission to pass on their contact details to Cllrs Murray and Calsy for further investigation.

**56/19.2 Traffic Management**

A written report had been received from Cllr Savage that was to be another meeting between the South Copeland Partnership and Cumbria County Council re Duddon Bridge later in July.

**56/19.3 Parish Projects**

**a) Bus Shelters**

Cllr Gray had left a written report with the Clerk stating that ownership of the land and the bus shelters was still being investigated.

**b) Litter bins**

The Clerk reported that she was still awaiting the outcome of the visit to the site

**c) Derelict Houses**

Cllr Calsy reported that there was no further update

**d) Mill Park**

This was deferred to the next meeting

**56/19.4 Policies and Procedures**

The Clerk to send the review schedule to Cllrs Calsy and Gray.

**56/19.5 Southern Boundary Partnership**

Cllr Savage had presented a written report to the council in his absence.

The southern boundary proposal has been formally submitted to Natural England – the community events have commenced with the first being held on 25th June at Thwaites Village Hall. This links to an action within our recently launched Community Plan.

Over 60 residents attended the information event – the format worked well and the feedback was particularly supportive

**56/19.6 Review of Polling Districts**

It was resolved that the polling districts remained as is.

**57/19 Reports from outside Bodies**

None

**58/19 CORRESPONDENCE**

The clerk reported that the following correspondence had been received:

- Creative Play – brochure – this was passed onto Cllr Nugent to give to the child friendly spaces group for their information.
- Cumberland Building Society re financial compensation scheme.
- Cllr Wright asked that all councillors looked at the email that had been circulated re the LDNP review of their local plan and submit comments to the Clerk before the 8 July deadline. The Clerk was asked to re-circulate the original email to all councillors.

**59/19 COUNCILLOR MATTERS**

- Cllr Calsy stated that there was still concern from residents re the activities at Gornall Ground Woods. The Clerk was instructed to contact the Enforcement Officer for an update.
- Cllr Wright gave his apologies for the September meeting.

**60/19 DATE OF NEXT MEETING** 2 September 2019 The Hill Village Hall, at 7.30pm.

There being no other business the Meeting closed at 8.45pm

Signed .....

Date.....